



RECORDS RETENTION AND DISPOSITION SCHEDULE
Education, Department of. Compensatory Education.

| Agency: Compensatory Education | | Division: | |
|--------------------------------|---------------|--|---|
| ITEM NO. | RECORD SERIES | TITLE/DESCRIPTION <i>(This Retention Schedule is approved on a space-available basis)</i> | RETENTION PERIOD |
| 1 | 85-153 | CORPORATION FILES These school corporation files include LEA Chapter I application/amendments, allocation letters, project approval letter/resource letter, correspondence between SEA and LEA, on-site review letters (SEA) and an on-site response letter (LEA), and National Defense and Direct Student Loan-Survey Form and comparability Reports. | TRANSFER to the RECORDS CENTER after one (1) year. TRANSFER to the INDIANA ARCHIVES for EVALUATION, SAMPLING or WEEDING pursuant to archival principles after an additional four (4) years. |